

Indiana South commercial electric and natural gas service application



Please complete this application if you are applying for new CenterPoint Energy Indiana South commercial or industrial natural gas and electric services. In order to process your request, please complete all required fields (*) and mail a copy of your completed application and any necessary documentation to: **CenterPoint Energy Indiana South, ATTN: New Service Center, P.O. Box 209, Evansville, IN 47702-0209.** You may also submit your documents via fax at **888-287-2770** or e-mail at **NewService@CenterPointEnergy.com.**

If you are constructing a new building, please include a site plan, if available, with your completed application.

Need help?

For assistance, call **800-990-1930** to speak with a CenterPoint Energy representative.

Important!

Before submitting your application, review the important information found on the last page.

Please consult your **professional electrical and/or plumbing contractor** to ensure the information you include on this application is accurate and all required information (*) has been provided.

APPLICANT

1. Applicant

Please note: Service will be placed in the applicant's name. Service may be transferred to a new party after active service has been established.

Applicant name*		Point of contact name*	
Are you the property owner?*		Contact daytime phone*	Contact E-mail address
<i>If 'No', please have the property owner call to grant authorization.</i> Yes No		()	
Billing address*	Billing city*	Billing state*	Billing zip code*

SERVICE

1. Location information

Service address*		City*	State*	Zip code*
			IN	
County*	Township	Nearest major cross street	Subdivision	Lot number

2. Service request details

Service type*		Will 50 or more people regularly congregate in the structure?*		Total square footage of heated space*	
Commercial	Industrial	Yes	No		
Structure type*				Current site status*	
Commercial house meter	Barn/pole barn	Gas grain dryer	Garage	Preparation (empty lot)	
Hotel/overnight	Retail/office	Medical	Production/industrial	Foundation	Framing
Restaurant	Warehouse	Sign	Other _____	Enclosure	Finishing
Is this service part of a multi-unit project?*		Gas meters requested*		Electric meters requested*	
Yes	No	1	Other _____	1	Other _____
Requested service installation date* (See last pg.)					
_____ / _____ / _____					

3. Customer-owned facilities

Please indicate if any of the following apply. If you make a selection below, please locate and mark the facilities prior to installation. **It is the customer's responsibility to mark all facilities prior to service installation—CenterPoint Energy is not responsible for damage to unmarked private facilities.** (Please read "Facilities" section on last page of this document before submitting your application.)

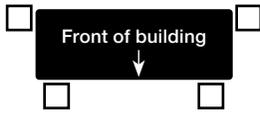
Customer-owned facilities* (Check all that apply)					
Septic/sewer	Sewer lateral	Underground fuel tank	Well	Pet fence	Drains/downspouts
Sprinklers	Private electric	Customer-owned cable	Other _____		None
Potential surface obstructions*			Additional comments		
Concrete	Asphalt	Grass	Ditches/ravines		
Shed	Steep hill	Other _____	None		

ELECTRIC SERVICE

1. Electrical contractor information

Electrician name	Electrician phone
	()

2. Electric meter location

<p>1.</p> <div style="text-align: center;">  <p style="margin: 0;">Front of building ↓</p> </div>	<p style="background-color: #cccccc; margin: 0; padding: 2px;">Mark preferred electric meter location*</p> <p><i>Three items are required:</i> (1) In the diagram at left, please mark one of the four boxes to specify the preferred location for your new CenterPoint Energy electric meter; (2) Below, specify the distance (in feet) to the nearest corner of the building; and (3) below, specify the distance (in feet) to the middle of the nearest street.</p> <p>2. Distance of electric meter to nearest corner of building: _____ ft.</p> <p>3. Distance of electric meter to middle of street: _____ ft.</p>
Will temporary electric service be required?*	If temporary service is required, has temporary saw service pole been installed?*
Yes No	Yes No <i>Pole must be installed within 75' of pole top transformer or 1' from a pad mount transformer.</i>

3. Electric service and load information

Please provide the electric service and equipment load information below. If you do not know this information, please consult your professional electrical contractor. **Please note: you may submit your application without providing this information; however, it will be required prior to service installation.**

SERVICE SIZE, PHASE & TYPE

Size*				Phase*	
200 Amps	400 Amps	Other _____	1 Phase	3 Phase	
Voltage*				Type*	
120/240V	120/208V	277/480V	Other _____	Underground	Overhead

ELECTRIC APPLIANCE DETAILS

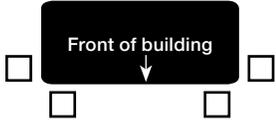
Electric equipment type	Existing or new?	Number of units	kW per unit	Annual hours of operation
<i>EXAMPLE: 5-Ton AC</i>	<i>New</i>	<i>1</i>	<i>8 kW</i>	<i>1,200 (Annual Cooling Hours)</i>

NATURAL GAS SERVICE

1. Plumbing contractor information

Plumber name	Plumber phone
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2. Natural gas meter location

Mark preferred CenterPoint Energy natural gas meter location*	
<p>In the diagram at right, please mark one of the four boxes to specify the preferred location for your new CenterPoint Energy natural gas meter, and specify below the distance (in feet) to the nearest corner of the building.</p> <p>Distance of gas meter to nearest corner of building: _____ ft.</p>	
Distance: middle of street to requested gas meter location*	Additional comments about gas meter location
_____ ft.	

3. Natural gas service and load information

Please provide the gas pressure and gas equipment load details below. If you do not know this information, please consult your professional plumbing contractor. **Please note: you may submit your application without providing this information; however, it will be required prior to service installation.**

GAS PRESSURE

Elevated pressure above CenterPoint Energy Standard Gas Delivery Pressure ("CenterPoint Energy Standard Pressure") will need to be approved. Please consult your plumber and/or appliance dealer to confirm pressure required to operate appliances. CenterPoint Energy Standard Pressure is 7" W.C. in Daviess, Dubois, Gibson, Knox, Pike, Posey, Spencer, Vanderburgh, and Warrick counties.

Gas Pressure (select one)
CenterPoint Energy standard pressure 2 psig (Pounds per Square Inch gauge) Other _____

GAS APPLIANCE DETAILS

Gas equipment type	Existing or new?	# of units	Estimated Btu/hr. Input	Required operating pressure †	Annual hrs. of operation
<i>EXAMPLE: Gas furnace</i>	<i>New</i>	<i>1</i>	<i>90,000 (Btus)</i>	<i>Standard pressure (see † below table)</i>	<i>800 (Annual heating hours)</i>

† Elevated pressure above CenterPoint Energy standard gas delivery pressure ("CenterPoint Energy standard pressure") will need to be approved. Please consult your plumber and/or appliance dealer to confirm pressure required to operate appliances. CenterPoint Energy standard pressure is 7" W.C. in Daviess, Dubois, Gibson, Knox, Pike, Posey, Spencer, Vanderburgh, and Warrick counties.

IMPORTANT INFORMATION

Please review the following information before submitting your application:

Formal design requirements

If formal design is required, the lead time for installing gas and electric facilities may be longer. Formal design is required if one or more of the following conditions are met:

Natural gas

- Total connected load over 900 CFH (cubic feet per hour) at standard delivery pressure (1 CFH = 1,000 BTUs)
- Total connected load over 1,390 CFH at 2 psig delivery pressure
- Multi metered exceeds 550 CFH
- Natural gas main extension required
- Easement/permits required
- Any service off a high pressure line (farm taps)
- Length of service over 1,000 feet

Electric

- Greater than 400 amps
- 3 Phase
- If it requires more than one pole to be set
- Easements/permits required
- Length of service over 200 feet

If a formal design is required:

Our engineering department may contact you to discuss and/or schedule a site visit meeting to discuss the location of the meter(s), the service line route, the load sheet and easements. If an easement is required, you are responsible for providing the deed to the engineer that scheduled your site visit.

Installation site-ready checklist

- Site must be within 6" final grade
- Basement/foundation in and backfilled
- Gas service install-meter location(s) meets code and is marked or stubbed
- Clear 8' wide path
- Electric service install-meter socket(s) and riser installed
- Clearly mark/stake the location of all private underground utilities located on your property

Construction schedule estimated processing time is 4-6 weeks pending weather conditions, road restrictions, permitting requirements, property site ready and required permits have been obtained.

Meter sets and inspections

CenterPoint Energy may not install and/or connect meter(s) at time of service installation. Before we can connect you to CenterPoint Energy's natural gas and/or electric system, a house line inspection from your city or county may be required.

A credit check and deposit may also be required before meter(s) are connected.

If you are in an area that requires an inspection (see list below), you are responsible for contacting the county or city to set up the inspection. The inspector will contact CenterPoint Energy when the inspection is complete. If your area does not require a county inspection, contact CenterPoint Energy at 800-990-1930 to have a meter(s) installed once your plumber and/or electrician have completed their work. The following Indiana counties require an inspection:

- Warrick County (gas and electric)
- Posey County (gas and electric)
- Vanderburgh County (gas and electric)
- Spencer County (gas and electric)

If your requested service installation date or site ready date changes, please contact CenterPoint Energy at 800-990-1930.

Facilities

By submitting this form, you are indicating that you have read and agree to comply with the following statement:

Prior to service installation and/or performance of improvement request by CenterPoint Energy, **You, as the property owner, are responsible for locating and marking all existing private buried facilities including sprinkler systems and septic facilities ("Facilities") at the Service Address provided above.** By submitting this Application, You agree to indemnify, defend, hold harmless and release CenterPoint Energy and its respective shareholders, directors, officers, administrators, managers, employees, servants, agents successors and assigns from or against any injuries, including death, damages, fines, claims, lawsuits, penalties or expenses, including reasonable attorneys' fees, arising from Your failure to locate and mark all of your Facilities at the Service Address provided above. This indemnification obligation shall not apply to the extent liability is caused by the negligence or wrongdoing of CenterPoint Energy. Please note that CenterPoint Energy is responsible for having utility facilities located at your address prior to our installation of gas and electric facilities.

Checking order status

To check the status of your request you may contact us via email at NewService@CenterPointEnergy.com or by phone at 800-990-1930.

Programs and services are operated under the brand CenterPoint Energy by Southern Indiana Gas and Electric Company d/b/a/ CenterPoint Energy Indiana South.